

HUMAN RESOURCE OUTSOURCING SERVICES

DAI offers end-to-end employment and advisory services to companies on how to optimize and manage an engaged and efficient professional staff.



Recruitment

- Recruitment of nationals and expatriates from database of qualified candidates
- Due diligence—credential and reference checks
- Placement of high-profile executive and specialized experts



Contracting

- Employment agreements for staff and consultants



Onboarding

- Employment overview: orientations
- Ethics training
- Salary, benefits, statutory requirements



Payroll and Tax Management

- Provide payroll, salary transfers, provide pay slips
- Provide statutory remittances (tax, pension, NHF, NSITF, ITF)
- Provide employee tax certificates



Human Resources Advisory

- Development of employee procedures and policy manuals
- Staff audits, performance management frameworks
- Competency mapping and change management initiatives



Project Closeout and Management

- Talent management
- Inventory and asset management



Shaping a more livable world.

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